Minutes of the Meeting of Glapwell Parish Council, held on Thursday 23rd March 2023 in the Glapwell Centre, The Green, Glapwell

**Members present:**

Cllr T Trafford

Cllr C Fleetwood

Cllr P Clough

Cllr D Harvey

Cllr J Jepson

Cllr R Hibbert

Cllr J Richie

**In attendance**

J Marriott (Responsible Finance Officer)

J Clarke (Parish Clerk)

1 member of the public

**Public Participation**

The rise in precept was welcomed given the parish’s plans to replace the community hall.

Concern was expressed about the road closure to facilitate works by Severn Trent at the new development near the hall.

**The Clerk would write to Derbyshire CC and express concerns about the length of the closure and the proposed diversion route.**

Questions were raised about Blacksmith Close and whether there was a right of way on the unadopted road and about the new footpath/cycle lane.

**The Clerk would investigate this.**

**BUSINESS**

**01/03/23 Apologies for absence**

To Receive, and approve if appropriate, apologies for absence and reasons given.

None received.

**02/03/23 To receive declarations of interests**

Members are reminded to declare any interest on any item on this agenda at this point, or at any point during the meeting, in accordance with Glapwell Parish Council’s Code of Conduct.

None received

**03/03/23 Minutes**

To confirm the minutes of the meeting held on Thursday 23erd February 2023

**RESOLVED That these minutes were approved as an accurate record of the meeting held on Thursday 26th January 2023 with minor amendments to the dates.**

**04/03/23 Exclusion of Public**

To determine which items, if any, of this Agenda should be taken with the press and public excluded.

No members of public present

**05/03/23 Reports**

1. **Parish Clerk’s report**

The Clerk reported that she had spent her first week familiarising herself with the parish and staff. She was catching up on a backlog of correspondence and trying to migrate email traffic to the new email account.

One of the pieces of play equipment on the parish park had become frayed and posed a danger to users so it had been removed. Bolsover DC had been approached to see if it could facilitate repairs.

The bus stop sign on Hardwick Avenue had been knocked to the ground. The Clerk had reported this to Derbyshire CC and it had now been removed and a cone put in its place.

The sequencing of the temporary lights on Bolsover had been causing problems. The Clerk had reported this Derbyshire CC.

**RESOLVED That this information be received**

1. **District Councilor’s report**

Cllr Clough reported on the damage to the bus stop.

Cllr Clough will be standing down as a District Councillor at the local elections in May 2023. The meeting joined the Chair in thanking her for her for her public service.

1. **County Councilor’s report**

Cllr Barron was not present.

The flashing speed sign on Glapwell Hill (A617) was not working again.

The Clerk would write to Cllr Barron and B Gould in Highways to ask if there were any plans to redesign the junction of the A617 and Bolsover Road and Rowthorn Lane.

1. **Glapwell Centre Manager’s report**

Council received a written report from the Centre Manager outlining activities, planned events etc. at the centre.

There were a number of maintenance issues raised. It was agreed that the Clerk would work with the Manager to try and fix some of these issues.

There were concerns about the safety of the female cleaner/keyholder when locking up late at night. Cllr Richie offered to accompany her when needed.

There had been issues with the condition that the hall had been left in after a recent event. In future a bond of £100 would be required to be returned if the rooms were left in a clean condition,

The Centre’s alcohol licence is out of date. Cllr Ritchie would investigate whether the Cricket Club’s licence could be used.

To monitor the hours being worked it was agreed that all employees should fill in time sheets.

**RESOLVED That this is received and the Clerk and Centre Manager would work together to address these issues.**

**06/03/23 Planning**

No applications had been received.

**07/03/23 Items for Consideration and Decision**

- **Renovation of the community centre (standing item).** Cllrs Trafford and Fleetwood had met with the architects who will redesign the planned replacement hall. They will revise plans and update the hall specification to comply with current legislation. The cost of the work will be in the region of £900 for the revised plans and £700 for a RICS survey. This was agreed.

- **The football ground and MUGA (standing item).** That the Clerk should write to the Central Midlands league to assure them that Glapwell FC would be able to use the ground for the next season.

- **Heating system for the sports hall.** The Clerk to look at servicing the boiler.

- **Asbestos removal village hall** (a quote has come in). That this is put on hold pending the revised architectural plans and RICS survey.

- **The kitchen area in the sports hall.** The council agreed expenditure of £6,000 to facilitate the refit of the sport hall kitchen. The Centre Manager will explore whether there can be an extension to the funding by Lotto.

- **The recruitment of a new site manager.** The Site Manager is leaving the parish on 31st March 2023. The Clerk is to begin the process of recruiting. The cleaner/keyholder would be asked to cover whilst a new centre manager is appointed.

- **Job descriptions.** The Clerk would look into the issues with contracts.

- **Glapwell Centre Lease.** The Clerk would ascertain whether the shortness of the lease would prevent the parish applying for funding.

- **Trees on the cricket pitch.** Three quotes to be sought for cutting the trees back.

**RESOLVED: That the above decisions be actioned.**

**08/02/23 Items for Information Only**

1. **Correspondence**

Information about the local government elections had been received and disseminated to the Councillors.

1. **Items for Information**

None received

**09/03/23 Finance**

1. **Payments for authorisation**

Council received the list of payments for authorisation to approve if appropriate.

**RESOLVED That these are received and approved**

The RFO reported that an update of the Bank Mandate was needed to add an extra signatory but this would be deferred until after the local government elections.

**10/03/23 Item to be included on the next agenda**

Fireworks for October 2023

Planting of the flower beds adjacent to the Young Vanish and near the mining memorial.

Post election training for Councillors.

**Meeting closed at 8.26pm**

**Chair:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**